

Instructions:

Method: Introduction

Time: about 15 minutes

Aim: welcome the participants and discuss organisational matters

Group: everyone together

Equipment:

- programme for the training course (e.g. on flip-chart or board)

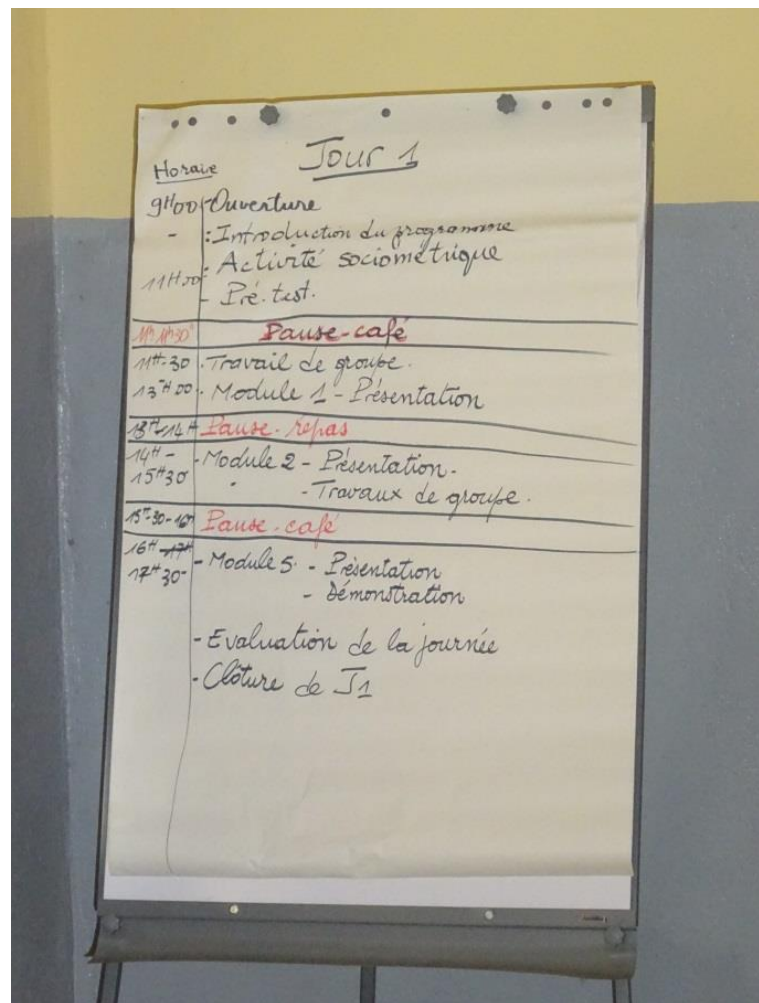
Welcome and introduction

Contents and plan:

On the first day, before starting the actual training course, take a moment to introduce the theme and give the participants some general information.

This can include:

- Official opening by the management of the healthcare facility hosting the training
- Collective activity, prayer, etc.
- Logistics and administrative information (toilets, breaks, etc.)
- Fill out the attendance chart
- Appoint a time manager and a keeper of the minutes
- Introduce the team of trainers and describe their roles
- Introduce the aims, structure and programme for the training course



Visualise and present the daily programme